

Westfield Township Board of Trustees

Regular Meeting
May 06, 2019

Trustee Schmidt called the meeting to order at 7:35 PM. with the Pledge of Allegiance.
Roll call: Likley – aye, Horner – aye, Schmidt – aye.

Comments from the floor

- Erika Griffein, Medina County Auditor's Office
 - Data collection for new construction & CAUV farm checking has begun. All staff members have identification.
 - MC Auditor's Office will have a booth at the annual Seniors Day at the Community Center at the MC Fairgrounds on Tuesday, May 21 between 9 AM – 1 PM. The theme is "Peace, Love and Senior Day"
- Jim Zuccaro gave an overview of the Township's Property & Liability Insurance renewal effective 8/12/2019. Updates include:
 - Adding the new Mack Truck
 - Cemetery Land
 - Review of the new Safety Services Building, estimated cost of \$4,500.00
 - Burnham & Flower will provide a breakdown to compare the new building to the old building
 - There will be analysis of a fully sprinkler building vs non-sprinklered
 - The 2018-19 policy cost was \$6,519.00

Minutes to be approved

- *Approval of the April 15, 2019 meeting minutes will be held until the next regular meeting.*

Roads Report

- CUE & ODOT Salt prices for 2019
 - CUE \$71.89 per ton
 - ODOT \$76.32 per ton
- Evans stated that an offer as a result of the GovDeals.com truck advertisement which was listed with a minimum bid of \$40,000.00. An offer was received for \$41,625 with the Township receiving \$37,000.00 after fees.

Schmidt makes a motion to accept the bid of \$41,625.00 for the 2005 Peterbilt truck, netting \$37,000.00 for the Township; seconded by Horner. Roll call: Horner – aye, Schmidt – aye. Likley – aye. The motion passes.

- Evans presented a brochure and cost estimate from GBM for the plumbing package needed for the brining system. The brining system has the potential to reduce salt usage 30 – 40%. Brining tanks will be stored upright on a bed of sand. The plan would be to relocate one of the fuel tanks to the Safety Services building opening more room for the Brine tanks.
- No updates from the County regarding the Road bids. The Sarver Paving contract is in with the Prosecutor's office for review.

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Schmidt makes a motion to authorize the use of Valley View Spraying at \$50 per spray to treat for mosquitos; seconded by Horner. Roll call: Schmidt – aye, Horner – aye, Likley – aye. The motion passes.

- No repairs have been made to any of the damaged guardrails. Trees came down on Ballash Road and crushed a guard rail. Repairs will be needed there and on Buffham Road. Buffham Road was a car accident and the estimate is \$3,603. Evans has received a claim number from the driver's auto insurance.
- Evans is asking that a review of funds/appropriations be done to allow the addition of a part time roadside mowing person be added. Kevin Evans is being recommended who holds a CDL license and can operate the Gradall. The discussion will continue at the next meeting.
- A resident requested "No Jake Brake" signs be installed at Mud Lake & Humbert. Evans will check to see the legal requirements of adding them and the sign cost. There is still an issue of enforcement.

Cemetery

- N/A

Zoning

- ZI Sims was unable to attend the meeting but provided a report.
- 7 permits were issued and 1 violation for Deer Pass Golf Course
- Zoning Commission at the last meeting a brief discussion about ongoing text amendments to language for 606.A.29 Planned Developments and related 807 Site Plan Review and discussed the language addressing the "poo" ponds in the Township. Sludge pond updates from Planning Services and EPA are being worked on and legal requirements are being finalized. Terri Grimm the newest member was introduced. The next meeting is 5-8-2019 at 6:30 PM.
- BZA – no updates.
- Kratzer Hearing – Collier ruled in favor of the BZA decision to deny the zoning variance request on April 9th. A Special meeting with Attorneys Innes, Schrader, Matthews may be needed at a later date. There is an option for Kratzer to appeal 30 days from Collier's entry.
- Trustee Schmidt attended the MC Economic Development Meeting on April 23rd.
- A proposed AT&T cell tower on Friendsville Road is with Asst. Prosecutor Mike Lyons for his review. It exceeds the height allowances by Zoning Code but since it relates to communication it can be allowed.
- Zoning updates including new amendments & maps need to be added to the Township website. A copy of the original needs to be preserved. Trustee Schmidt will follow up with Cheryl Porter, Zoning Secretary, on May 8th to get an update.

Fire

- Safety Services Building
 - A groundbreaking ceremony was held earlier this evening. Trustee Likley's remarks are included with the minutes for the record.
 - The contract for construction of the new 15,000 square foot building with Simmons Brothers Construction in the amount of \$3,068,437 will be approved by resolution.
 - Felled trees will be cleared, and steel will be delivered June 11th.

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- There is a 270-day completion period to build dependent upon the weather, that completion would be by June 2020.
- Simmons Brothers provided 15 exhibits to the contract.

Likley offers a motion to approve Resolution 2019-08 to enter into a contract with Simmons Brothers Construction to design and build a Safety Services Building; seconded by Schmidt. Roll call: Schmidt – aye, Horner – aye, Likley - aye. The motion passes.

- The sale of the old building will be finalized on May 8th Village Council meeting and a proceeds check will be available by the end of the week.

Old Business

- Recycle Center – No updates. Reduced pricing with a voucher is available between April 4 thru July 27. All information is available on their website. New pricing is in effect.
- Hall Rentals
 - Saturday, May 18th – 11 AM – 5 PM – Horner to open
- Old Truck wash on Lake Road is an unsafe structure. Trustee Schmidt to follow up with Heidi Carol of the Prosecutor’s Office regarding the need for the owner to put in to writing their intention of securing the building and cutting the grass.
- MWCD – new correspondence has been received and will be reviewed.
- Velosano Bike Rides have a route through the Township. It is unclear if it’s the same route as the Medina County Bike Trail. A letter of confirmation/acknowledgement was received by the Township about their event and returned to the group.

New Business

- Medina County Township Association Meeting is May 15th at 6:30 PM in Hinckley.

Announcements

- May 20, 2019 – Trustees Regular Meeting – 7:00 PM

Correspondence

- N/A

Fiscal Officer’s Report

Schmidt makes a motion to pay the bills in the amount of \$13,023.95 as submitted; seconded by Horner. Roll call: Horner – aye, Likley – aye, Schmidt – aye. The motion passes.

- Staples - \$530.90 – Paper, printer, toner
- Haviland Drainage Products - \$2,223.60 – Culvert pipes
- Wil-son Distributing Co. - \$251.40 – Shop supplies
- Kayline - \$190.89 – Weed killer

Appropriations Reallocation

- N/A

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Fund Status

- \$698,693.35 Checking
- \$101,929.54 CD
- \$3,158,142.62 – Bond Checking

The following 2019 reports were given to the Trustees for their review.

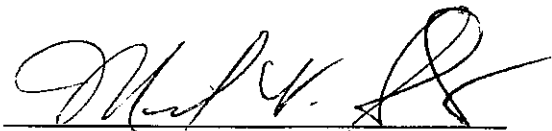
- Revenue Status
- Appropriation Report
- Fund Status
- Cash Summary by Fund YTD
- Receipt Detail – April 2019

Schmidt makes a motion to adjourn at 9:07 PM; seconded by Horner. All said aye.

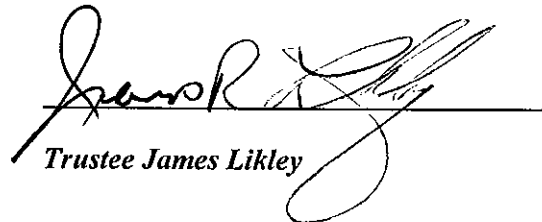
Respectfully submitted by:

Michelle English

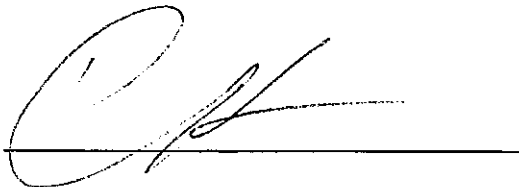
Date approved: 5-20-19



Trustee Michael Schmidt, Chair



Trustee James Likley



Trustee Craig Horner